

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

April 7, 2014 7:10 PM

Members Present: Steve Blake (Chairman), Bob Dunne, Gary Flynn, Jim Pedone, John Pitro

Members Absent: none

Guests: Jen Breen, Mark Baldi, Anthony Sylvia

Approval of Minutes

- Motion Originator: Jim Pedone
- Motion Description: Approve minutes for January 6, 2014 meeting.
- Motion Seconded: Bob Dunne
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Outstanding Permit Fees/Insurance Certificates

There are currently outstanding fees or insurance certificates for Little League, Women's Softball and the High School

Treasure's Report

Deposits totaling \$2,120 were made into the field account, \$747.50 into the recreation account and no deposits were made into the Pride Park account. The balance on the field account is \$17,554 the recreation account is \$5,762 and Pride Park is \$3,668.

Bills to Approve

motion originator	Motion Description	motion seconded	Approvers Disapprovers
Gary Flynn	Approve payment to Bond Construction \$136.13	Jim Pedone	All Approved
Jim Pedone	Approve payment to Maki Corp \$507.83	Gary Flynn	All Approved
Bob Dunne	Approve payment to Carquest \$48.99	Gary Flynn	All Approved
Gary Flynn	Approve payment to Dupuis Equipment \$423.29	Jim Pedone	All Approved
John Pitro	Approve payment to WB Municipal Light \$223.72	Bob Dunne	All Approved
Jim Pedone	Approve payment to Jen Breen /supplies \$300.00	Gary Flynn	All Approved
Jim Pedone	Approve payment to Graf Brothers \$150.00	Gary Flynn	All Approved
Gary Flynn	Approve payment to Corporate Electric \$225.00	Bob Dunne	All Approved
John Pitro	Approve payment to WB Municipal Light \$111.59	Jim Pedone	All Approved
Jim Pedone	Approve payment to Jerry's Hardware \$6.98	Gary Flynn	All Approved
Gary Flynn	Approve payment to Jen Breen / salary \$157.89	Jim Pedone	All Approved
Bob Dunne	Approve payment to Recreation Staff \$276.50	Jim Pedone	All Approved
	Corey Page / \$60.50 Stephanie Elie / \$ 60.50		
	Joe Debonis / \$52.25 Rachel Johnson / \$60.50		
	Kate Nylen / \$42.75		

Parks and Recreation Programs

Jen reported that the ski program was a success and the parents were very happy. Jen has already begun advertising the summer programs and is already getting registrations for the basketball and soccer programs.

April 18th is the next half-day program and Jen is expecting low attendance (since it is Good Friday). Jen will cut back on the staff accordingly. The half-day program held in March had a \$414 profit.

The egg hunt is scheduled for this Saturday and Jen is getting help from the Senior Center with filling the eggs. There are 150 kids registered and there have been additional people wanting to register past the deadline.

Jen stated that she has had another request from the Physical Education teacher about the need for No Dogs Allowed signs. The board decided that the matter needs to be discussed further and will be put it on the agenda for a future meeting.

Facility Requests

Mark Baldi has submitted for the West Boylston Arts Foundation a facility usage request for use of the bandstand and the All-Purpose Field on two Saturdays (Aug 16&23), for their Arts Rock concerts. The American Legion may possibly do a chicken barbeque for the Aug 23rd concert. The board discussed possible location for the barbeque to be held and Mark noted that they do want to be at the bandstand end of the track. Mark explained to Anthony that the clean-up for the events is generally done the following day, but a different approach may need to be taken if a barbeque is held. Steve suggested scheduling the Boy Scouts to help with the clean-ups.

- Motion Originator: Bob Dunne
- Motion Description: Approve usage request as submitted (for Aug 16&23)
by the West Boylston Arts Foundation
- Motion Seconded: Jim Pedone
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

The West Boylston Arts Foundation has also requested use of the common and gazebo to hold African drum lessons (Saturday mornings 10 to Noon / June 7th, July 5th, and Aug 9th).

- Motion Originator: Bob Dunne
- Motion Description: Approve request for use of the common/gazebo (3 Saturdays)
as submitted by the WB Arts Foundation
- Motion Seconded: Jim Pedone
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Mark asked about the possibility of having an alcohol permit for the concerts. Steve explained that the group would need to go to the Police Chief and Board of Selectman for 1-day permits and then to the state's ABC and then back to the Parks Board.

Parks Facilities/Maintenance Items

Anthony reported that there is no definite schedule for repairs to the irrigation systems and that he is aware that there are wiring repairs that need to occur. Gary asked Anthony if there were plans to water the sod at the Sr. Baseball Field. Anthony explained that he is aware that the sod

is dry and needs to be watered. Anthony stated that he is not certain about the quality of water out of the hydrants. Steve suggested having the Fire Department come up with a tanker.

The backstops have been repaired at two fields. The costs for these repairs will have to come out of the field account. The CPC has approved the board's request for funds to do additional fence repairs. The funding now needs to be approved at Town Meeting.

The dugouts at the Girls' Softball Field are complete; there just needs to be some stone placed around the drainage areas. Steve and Anthony will work together on getting the stone delivered and in-place this week.

The funds available for installing security systems at the Parks facilities have to be spent by the end of May. Gary suggested having the security company attend the board's next meeting. Anthony stated that whatever security system is installed, appropriate signage is needed to state the system is for protected town property. The board discussed if cameras and/or alarm monitoring should be installed or if noise alarms would be sufficient.

- Motion Originator: Bob Dunne
- Motion Description: To find alarm company to install noise alarms (no monitoring) at as many of parks buildings as possible, with the \$5,000
- Motion Seconded: Jim Pedone
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

The concession stand at the All-Purpose Field is still in need of repair. More sod needed to be purchased for the Sr. Baseball Field (approximately \$2,500). The rebuilding of the long jumps is completed. The repairs at the Summer House are scheduled to begin next week. The broken rides at Pride Park will be repaired this week.

The cost to have work done at the pool to level it out is \$3,000 (3 days work). The cost would be lower if the DPW does some of the work (\$1,800).

- Motion Originator: Jim Pedone
- Motion Description: To grade the area where the pool was (prior to the contractor returning to loam and seed), with the town doing some of the work (\$1,800 cost).
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

The fields have not been opened yet. Jim stated that the pitching mound at "B" field needs to be repaired. Bob asked Anthony to have the little goals, that are on the "A&B" fields, to be brought over to Woodland.

- Motion Originator: Bob Dunne
- Motion Description: Open fields, subject to condition
- Motion Seconded: John Pitro
- Motion Discussion: Mixer and Woodland are currently not usable. Steve and Gary will evaluate the fields.
- Motion Approvers/Disapprovers: All Approved

The brush at Pride Park still needs to be cleared. The lights at the flagpole on the common have been looked at as to why they are not working and will be replaced with new LED lights.

Anthony reported that the part-time seasonal position is currently being advertised and will begin May 1st. Anthony also reported that he is trying to get an additional DPW person and have the position be assigned to the Parks 50% of the time. Anthony has been having the DPW staff help Tim with getting the fields opened. Steve stated that the part-timer really needs to start earlier than May, but understands that it can not occur this year.

Anthony has met with Tru-Green and presented the board with a weed/crabgrass, poison ivy and grub control treatment schedule. The fertilization will be done in-house. Bob recommended skipping Woodland for the crabgrass treatment (if seeding is going to be done) and apply post-emerge treatment in June. Woodland was treated in the fall for broad-leaf. Anthony noted that the grub control has not been done in a couple of years. John noted that there is poison-ivy behind the 3rd base dugout at the girls' softball field.

- Motion Originator: Bob Dunne
- Motion Description: To approve Tru-Green schedule with modifications as discussed.
- Motion Seconded: Jim Pedone
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Bob noted that fertilization should be done in June and September.

Steve pointed out to Anthony that when purchases are made at Home Depot, the individual making the purchase needs to instruct the cashier that it is tax-exempt.

Additional Facility Requests

The W Student Council has requested use of the All-Purpose Field on May 2nd (5-7PM), for a powder-puff game.

- Motion Originator: Jim Pedone
- Motion Description: Approve Student Council request as submitted.
- Motion Seconded: Bob Dunne
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

The Middle/High School has requested use of the All-Purpose Field, bandstand and basketball courts on May 23rd (Noon to Midnight), for the 3rd annual "WB Is In It to End It" cancer relay.

- Motion Originator: Gary Flynn
- Motion Description: Approve the Middle/High School's request, pending sign-offs by the Police Chief and DPW.
- Motion Seconded: Jim Pedone
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Jen will let the PE teacher know if the field will not be available that afternoon. Steve will contact Deb Goodale regarding their use of the basketball courts.

Jen stated that the Principal at the elementary school is interested in holding a cook-out for the 5th graders at the summer house.

Committee Updates / PFC & Open Space

The Parks Facility Committee's RFP is going out to bid this month, the interviewing will be done in June and will awarded in July.

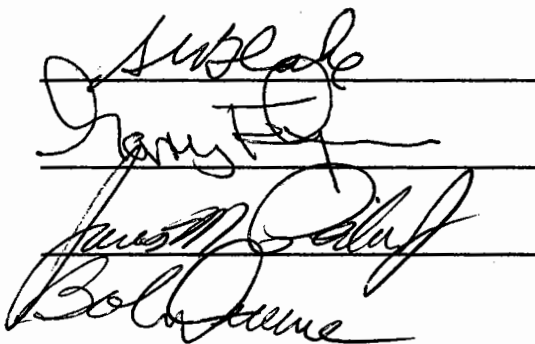
Old/New Business

The scoreboard for the Sr. Baseball Field has arrived and needs to be installed. There is nothing new to report on the scoreboard at the All-Purpose Field. Jim stated that he has someone who is interested in donating a scoreboard for the Townsend Field. There has been no word from the American Legion, regarding the donation of scoreboards for the Townsend and "B" fields.

- Motion Originator: Gary Flynn
- Motion Description: To have Steve schedule the delivery of 5 port-a-toilets
- Motion Seconded: Jim Pedone
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

- Motion Originator: Bob Dunne
- Motion Description: To adjourn / 9:29 PM
- Motion Seconded: Jim Pedone
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Next Meetings: May 12th and June 9th 2014 / 7:00 PM



DATE: 07-07-14